**Coronado High School**

**English I and English II**

**Fall 2016 Course Description and Expectations**

**Teacher: Ms. Lizeth Canaba**

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**Room D28**

**Required Supplies (Due by September 9th)** :

**Every individual needs:**

* 1 one-inch 3 ring binder (Use for this class only)
* **College ruled** loose leaf paper (**continuous** supply)
* Pens (blue/black only) and pencils
* 5 dividers (You can make these if you’d like)
* Pack of index cards (pack of 100 or so)

**Also,** **bring one of the following based on your class period. These will be kept in the classroom for everyone to use:**

* 1st and 6th period: 2 large boxes of Kleenex
* 4th period:2 extra packs of college ruled paper
* 2nd, 5th, and 7th period: a ream of computer paper

**Curriculum:**

**Textbooks:** We will be using a class set of literature books and novels. If you miss class, you **must** read anything that you missed! Example: Google “Harrison Bergeron Online Text” if you miss that short story. You can also read the text in my classroom during tutoring hours or check out a literature book from the bookroom. You can also check these out from the library or I may have an extra copy to loan out.

**Units:** Semester 1 units will be arranged by theme. We will be reading an array of non-fiction, short stories, essays, poems, and two major works (novel and play). ­­­

**Goals**: We will be focusing on analytical skills and preparation for STAAR EOC Exams through close reading and analytical paragraphs/essays. Grammar will be reviewed throughout. Regular vocabulary lists and quizzes can be expected.

**Types of assignments, how often you will get them, and how they will be graded:**

1. **Major assessments (Tests/Final Essays/Projects) : 30%**

These cumulative learning checks will be graded by a specific rubric or by number wrong/right, depending on the type of assessment. This is the time to demonstrate that you have mastered what we have covered. There are fewer of these assignments but they weigh heavily on your report card grade because you should have mastery at these points. Writing is highly emphasized.

1. **Minor assessments (Quizzes/Essay Drafts): 30%**

These will also be graded by a specific rubric, but they are less cumulative than tests/projects/essays. They are meant to check if you are grasping concepts and to help me better prepare you for the more major assessments. You can expect separate vocab and grammar quizzes every Friday based on the vocab/grammar lessons covered on Monday (to give you time to study). You should expect writing, open-ended questions, fill in the blank and multiple choice.

1. **Daily work/Participation/Binder checks: 30%**

These are miscellaneous assignments (discussions, organizers, journals, exit questions, handouts, activities, games, etc.) that will be graded mostly based on whether you complete them or participate. A few may be graded based on number correct or quality of work.

**Binder checks will be held constantly to make sure you are staying organized and are taking/using your notes, both of which are critical study skills. You need to save everything and make sure you are completing all assignments, no matter how small and no matter whether I grade them or not—they could show up on a notebook check. Please have your binder, dividers, and paper ready by October 27 (Monday) so that we can start organizing.**

1. **Nine Weeks Exam: 10%**
2. **Nine Weeks Exam:** At the end of the nine weeks, you will be given an exam that will cover everything we have learned **or** what we are currently learning. These will be based on number correct or the appropriate rubric if it is a writing test. These may include district mandated benchmark tests.

**Total Nine Weeks Grade: 100%**

**Classroom Behavior Expectations:**

1. **Demonstrate courtesy—even when others do not**
2. **Behave in a responsible manner, always exercising self-discipline**
3. **Attend class the entire time the class is in session, except when ill or otherwise lawfully excused**
4. **Be on time, seated, with the necessary materials ready (Students are marked absent if they are more than 10 minutes late; 5 tardies will result in referral)**
5. **Students must be in class the entire time; 3 bathroom passes will be provided for emergencies, but if you save them, I will provide extra credit.**
6. **Be prepared for each class with appropriate materials, assignments, and any reading completed**
7. **Attempt to master the essential knowledge and skills of the curriculum prescribed by the district, the state, and the international community**
8. **Dress in accordance with the campus/district stands of propriety, safety, health, and grooming**
9. **Respect the rights and privileges of other students, teachers, teacher-interns, substitutes, and other district staff**
10. **Express opinions and ideas in a respectful manner**
11. **Leave your cell phone, pages, headphones, and any other electronic equipment in your backpack (off your person). Due to the distribution of laptops by EPISD this year, if electronics are brought to school, they must be on airplane mode during class. All electronics, when not being used with teacher permission, will be confiscated, given to security, and carry a $15 fine.**
12. **Remove caps, sunglasses, or other accoutrement that would distract from the process of learning**
13. **Do not bring food or drink other that bottled water into the classroom**
14. **Treat the physical environment of the classroom (wall, desks, textbooks, novels, teachers materials, etc) in a kindly manner**
15. **If students are going to be absent due to a school related activity, they must complete the assignments beforehand unless otherwise indicated by the teacher, or find an alternative method to have the assignment turned in on time**

**Beginning/End of Class:** At the beginning of class, please get to work on it as soon as you enter class. Please get all your materials ready. If you are not sure what we are working on or what you should be prepared with, please check the board. Sharpen pencils, open textbooks or novels, etc in order to be ready for the start of class. Please do not wait until the bells rings. I want to start class as quickly as possible. At the end of class, you may politely remind the teacher of the bell if needed; please do not pack up. DO NOT wait by the door, sit in your seat until you have been dismissed.

**Preparedness/Extra Supplies:** Please come every day to class with your required binder, paper, and a writing utensil (blue, black ink or pencil). If a novel is assigned, please bring your novel as well. If you forgot or need something (a pencil, a band-aid, tissue, etc), please ask me for extra supplies. Do not get things from my desk. Please return pencils/community items ASAP. If you are constantly unprepared, I will take note.

**Restroom/Hall Passes:** Please use the restroom, access your locker, or take care of other tasks before or after class. You will only be given **three** passes for the semester to use in case of emergency. I will take note of these on a separate roster. Do not ask to leave during a lesson, reading, or when I am giving directions. If you save all three passes, you may use them for extra credit on an assignment, which I will determine at the end of the nine weeks. Take the pass with you if you do leave the classroom. Be back within five minutes. No passes will be given for clubs/sports unless I’m notified before by email. Please have your parents contact me for any special circumstances. ☺

**Tardies:** Please be in your seat by the time the bell rings. If not, you will be counted tardy. **On your fifth tardy, a referral will be written** and you will serve ISS. You will be excused from a tardy if you have a pass from an adult. Please have your parents contact me for any special circumstances. If more than 10 minutes late, it will be an absence. Parents need to call attendance in that case.

**Turning in work**: I usually pick up work row-by-row. Please write in only blue or black ink IF you are using pen. Please do not turn in papers with jagged edges. Please write your name/date/period in the top right corner. Include a title for all work (use common sense or ask me).

**Absent work:** If you are absent, please come see me about work that you missed during my tutoring hours. If you missed a quiz or test, please make them up during tutoring hours. For every day you were absent, you will get one day to make up the work. For example, two days absent = two extra days to do work. If you take longer, it will count as late work. I will NOT be available for lunch tutoring. For unexcused absences, you need to correct the absence within **ONE** week or else the grade will be entered as a zero, even if it was completed.

**Late work:** We all have bad days. If you are in class but do not complete that day’s assignment, the work will be considered late when/if you turn it in. The highest grade given for late work will be a 70. You will only be given **one day** to turn in late work. You must come to tutoring **the next day** to turn in this work. If you do not come to tutoring as scheduled and/or you don’t turn in the work, a referral will be written (campus policy). If you have excessive late work, parents will be notified.

**Progress reports:** Occasionally I will post a public class progress report (with names removed) to further help you keep track of your grades. Use Parent Portal as much as possible though for the most accurate grades. You also receive a progress report every three weeks from the school.

**Extra Credit:** I DO NOT offer extra credit except for bathroom passes; it’s more important if you do the **assigned** work and do it well. If you are concerned about your grade, communicate with me. I allow rewrites of major essays/writings, so take advantage of that. Please do not ask for other types of extra credit. I don’t allow very late work to be made up.

**Tutoring/making up tests/quizzes**: If you need to make up a test or quiz due to absences, or if you simply need tutoring, please come to see me during tutoring hours (before school 7:45-8:30). I am willing to help students during lunch as well. If possible, please let me know you plan to come.

**Redo Policy:** Unless specified by the teacher,assignments can be redone if the student, in good faith, receives a grade below a 70. The highest redo assignment grade possible will be a 70. The student MUST request a redo in writing immediately (see teacher for form); the redo is to be completed within three days after the original graded assignment grade was posted on Parent Portal (e.g., an essay grade is posted Monday afternoon with a failing grade, then the student must turn in the redo by end of day on Thursday). Students will only have one opportunity to do so, and the redo assignment may be significantly more difficult than the original. If an assignment was plagiarized, you will not have an opportunity to resubmit. Excessive redos will not be permitted.

**Cheating/plagiarism:**  Students are expected to submit their own work. Plagiarism is a serious academic offense and will not be accepted. A student will be given a zero with no opportunity to re-submit the assignment. Parents will be notified and may incur a referral. Plagiarism is defined as the use of somebody else’s words, phrases, or ideas, and attempting to pass them off as your own, intentional or not. A student who aids in plagiarism or cheating (collusion) is also subject to receive a zero, even if he/she would not have benefitted had the cheating gone undetected. To avoid plagiarism, do NOT share your work. Do not allow someone to look at your work to provide a model

**Seat assignments:** Please sit in your assigned seat unless I give you permission to work in groups/partners. If I move you to another desk, that is your new permanent seat. **Well-behaved classes MAY be allowed to pick their seats. ☺**

**Food/drink:** Please do not bring meals, drink, candy or **gum** into the class. You will be asked to put it away. A bottle of water is fine.

**Electronic devices:** Unless you are given permission, please do not use cell phones, music players, tablets or laptops in the class. When you enter the classroom, please put your cellular device in airplane mode and face down on your desk. Electronics being used without my permission will be confiscated and turned into the office. Items turned into the office will need to be retrieved by the student’s parent and there will be a $15 fee. Please do not attempt to hide your use of these devices. All purses, backpacks, jackets, etc are not to be on your desktop.

**Dress code/IDs**: Please abide by the school’s dress code and ID policies. You can find the policy on the school website.

**Disrespectful behavior**: We need the class to function smoothly. Therefore, cursing, whining, refusal to work, yelling, rude or excessive comments, speaking over the teacher, bullying/making fun of other students, not sitting in assigned seat, distracting the class, packing up before I dismiss the class, putting your head down, sleeping in class, making faces, unauthorized use of devices, zoning out and other such behaviors are disrespectful and are not helpful to the class environment or your learning. Mistakes happen, but if patterns develop, please see below.

**Consequences**:

For continuous misbehaviors such as those mentioned above:

1st level of action: Student-teacher conference

2nd: Communication with parents/detention if necessary

3rd warning: Referral (repeat as necessary)

Major misbehaviors (fighting, ditching, etc.) will result in immediate referral. Again, unauthorized electronics will be confiscated immediately and parents will be notified.

For good/exemplary behavior, expect positive calls/emails/postcards to parents. I will also gladly make recommendations for jobs/college applications! If you’re a good student, do not feel shy to ask me for these letters (make sure to allow plenty of time)!

**Please read these guidelines carefully with your parents and return the letter, signed, no later than September 9th (same day supplies are due; this will be one of your first grades). Let’s have a great semester!!**